

So You're Considering Running for Office, Now What?

Running for an elected officer position in your Union Local or Unit is a great way to be more involved and step up on behalf of your co-workers. When making the decision to run for office, there is important information you should know before you take the "plunge". Here are a few commonly asked questions:

Q: What are the Local/Unit Officer's duties?

A: Many of the duties for each officer position are outlined in the CSEA Local or Unit Constitution. You can request a copy via e-mail at sec@cseainc.org, or contact the "election hotline" 1-800-342-4146, ext. 1447.

Depending on the position, as an officer there are meetings (executive board, committees, labor/management, etc.), trainings (officer and representation) and events (annual delegates convention/Region conferences) you are expected to participate in. Some positions are also responsible for completing various forms, creating and distributing correspondence, officer reports, creating and submitting a budget, filing a tax form, recording (written/electronic) and distributing minutes, etc.

Q: Are there pre-requirements to run for office?

A: In order to seek office, a candidate must be: at least 18 years of age, a member in good standing of the Local/Unit (as applicable) since June 1, 2020, shall not have been a member of a competing labor association or union since June 1, 2020, shall not currently be serving a disciplinary penalty imposed by the Judicial Board of CSEA, and must not have been the subject of a bonding claim by the Association or disqualified from being covered by the Association's surety bond.

It is recommended you learn about CSEA history and the basics of the labor movement, understand the structure of CSEA, become familiar with your contract, and take advantage of virtual labor education classes offered by the CSEA Education and Training Department.

Q: How much time is involved in being an officer?

A: Being an officer requires a commitment of not just your energy, make sure your personal life can handle you taking on this responsibility, you will be using a significant amount of your own personal time.

Q: Is an officer position a paid position?

A: Most officer positions are volunteer jobs, although some may come with a small honorarium. Being a union officer is not about the money. An union officer is a part of something bigger than yourself. You are a part of a team. It's not about "I," it's about "we".

Understand when you make the decision to be a union officer you are deciding to take on a leadership role to serve and represent the members and build the union.

Thank you for considering running for office!

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APPLICATION FOR ELECTION TO OFFICE

NO APPLICATION WILL BE CONSIDERED UNLESS THE QUALIFICATIONS LISTED BELOW ARE MET AND THE CERTIFICATION STATEMENT IS SIGNED.

"Member in Good Standing" means that you have fully paid your dues continuously without interruption since June 1 of last year. If you have been on leave from payroll and accepted a gratuitous (dues free) membership status at any time since June 1 of last year, with the exception of military service, you are NOT a member in good standing for election purposes in this election.

If you have any questions regarding your status, you may seek clarification by calling the Membership Department at 1-800-342-4146, ext. 1334.

Name: _____
(First, Middle Initial, Last, Suffix if any)

10-digit CSEA ID Number: _____

Name of the office I am seeking is: _____

For Local -or- Unit -or- Section office (check one)

Region#: _____ Local# & Name: _____

Unit#Section# & Name (if applicable): _____

Residence address: _____

Work Site address: _____

Phone Numbers: Work: _____ Home: _____

Cell: _____

Personal Email: _____

I CERTIFY THAT I have been a member in good standing of the applicable CSEA Local/Unit/Section named above for which I am seeking office, since June 1 of last year; I have not been a member of a competing labor association or union since June 1 of last year; I am not currently serving a disciplinary penalty imposed by the CSEA Judicial Board; and I am not currently the subject of a bonding claim by the Association or disqualified from being covered by the Association's surety bond.

(Signature)

(Date)

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SLATE APPLICATION FOR ELECTION TO OFFICE

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NO APPLICATION WILL BE CONSIDERED UNLESS THE QUALIFICATIONS LISTED BELOW ARE MET AND THIS FORM IS SIGNED BY EACH CANDIDATE.

(*****Attach additional sheets if necessary.*****)

"Member in Good Standing" means that you have fully paid your dues continuously without interruption since June 1 of last year. If you have been on leave from payroll and accepted a gratuitous (dues free) membership status at any time since June 1 of last year, with the exception of military service, you are NOT a member in good standing for election purposes in this year's upcoming elections. If you have any questions regarding your status, you may seek clarification by calling the Membership Department at 1-800-342-4146, ext. 1334.

WE CERTIFY THAT (1) we consent to run on the slate named below; and (2) we have been members in good standing of the applicable CSEA Local/Unit/Section named below for which we are seeking office, since June 1 of last year; we have not been members of a competing labor association or union since June 1 of last year; we are not currently serving a disciplinary penalty imposed by the CSEA Judicial Board; and we are not currently the subject of a bonding claim by the Association or disqualified from being covered by the Association's surety bond.

➤ The slate wishes to qualify for (*check one*) Local Office *-or-* Unit Office *-or-* Section Office.

➤ Name of Slate: _____ slate.
(Slate Name*)

** The slate name shall not contain the unit, local, section or region number as any part of the slate name. No person may appear twice on the slate, i.e. as an officer and as a delegate candidate.*

Please complete the following properly depending on the position you are running for:

Name: _____	Office Sought: _____
Region#: _____	10-digit CSEA ID Number: _____
Local# & Name: _____	
Unit#/Section# & Name (<i>if applicable</i>): _____	
Residence: _____	Work Site: _____
Phone Numbers: Work: _____	Home: _____ Cell: _____
Personal Email: _____	
Signature _____	Date _____

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SLATE APPLICATION (Continued)

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Name: _____ Office Sought: _____
10-digit CSEA ID Number: _____
Region#: _____ Local#: _____ Unit#: _____ / Section#: _____
Residence: _____ Work Site: _____
Phone Nos.: Work: _____ Home: _____ Cell: _____
Personal Email: _____

Signature _____ Date _____

Name: _____ Office Sought: _____
10-digit CSEA ID Number: _____
Region#: _____ Local#: _____ Unit#: _____ / Section#: _____
Residence: _____ Work Site: _____
Phone Nos.: Work: _____ Home: _____ Cell: _____
Personal Email: _____

Signature _____ Date _____

Name: _____ Office Sought: _____
10-digit CSEA ID Number: _____
Region#: _____ Local#: _____ Unit#: _____ / Section#: _____
Residence: _____ Work Site: _____
Phone Nos.: Work: _____ Home: _____ Cell: _____
Personal Email: _____

Signature _____ Date _____

Name: _____ Office Sought: _____
10-digit CSEA ID Number: _____
Region#: _____ Local#: _____ Unit#: _____ / Section#: _____
Residence: _____ Work Site: _____
Phone Nos.: Work: _____ Home: _____ Cell: _____
Personal Email: _____

Signature _____ Date _____

Name: _____ Office Sought: _____
10-digit CSEA ID Number: _____
Region#: _____ Local#: _____ Unit#: _____ / Section#: _____
Residence: _____ Work Site: _____
Phone Nos.: Work: _____ Home: _____ Cell: _____
Personal Email: _____

Signature _____ Date _____