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Investment Fund for Core Needs (IFCN)

Request for Funding

Page 1 of 8 - Directions

13%

The IFCN is intended to provide one-time funds to support pressing unbudgeted or under-supported academic / operational / administrative needs, as well as initiatives that will build long-term capacity, such as staff development, investment in infrastructure, and risk management initiatives.

Read This First - How to submit this Request for Funding:

Project Lead:

- (1) Complete Sections A - E and enter your signature in Section F.
- (2) At the bottom of Section F, check the box next to 'Save my progress and resume later'. You will be prompted to enter your Brockport email address.
- (3) Next, go to your Brockport email and open the email from MachForm with the subject 'Your submission to Investment Fund for the Future has been saved'.
- (4) Forward this email to your Sponsors to sign and save. Direct each sponsor to check the box next to 'Save my progress...' and enter **your** Brockport email address when saving.
- (5) Once both sponsors have signed, review and then submit the form.

Sponsor(s):

- (1) Review this form, continuing to Section F, 'Signatures'.
- (2) Enter your signature.
- (3) At the bottom of Section F, check the box next to 'Save my progress and resume later'. When prompted for an email address, enter the **Project Lead's** email address.

Questions?

MachForm functional questions, contact [Pat Maxwell](#)
IFCN proposal questions, contact [Beau Willis](#)

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A. PROPOSAL SUMMARY

Title *

Project Lead Name *

First

Last

Project Lead Unit *

Project Lead email address ***Amount Requested ***\$..
Dollars Cents**Check the box if:**

- ☐ This proposal is cross-unit; It will be managed by more than one school and/or division.

Check the box if:

- ☐ This proposal includes cost sharing.

Sponsor 1

Sponsoring Dean or Cabinet Member

Name of Sponsor 1 *
First Last**Sponsor 1 School/Division *****Not sure who your sponsor is?****School Deans are:** Darwin Prioleau, Jose Maliekal, Joy Bhadury, Mark J. Kittleson, and Thomas J. Hernandez.**President's Cabinet Members are:** David Mihalyov, James Haynes, James "Beau" Willis, Kathryn "Katy" Wilson, and Michael Andriatch.Also refer to [The College at Brockport SUNY Organization Chart](#) (opens in a new window).**Sponsor 2**

Sponsoring Dean or Cabinet Member

Name of Sponsor 2
First Last**Sponsor 2 School/Division****Sponsor 3**

Sponsoring Dean or Cabinet Member

Name of Sponsor 3

Sponsor 3 School/Division**A-1. Description of the Initiative**

Maximum of **500** words allowed. Currently Entered: **0** words.

A-2. Impact Statement: What change will this project deliver in the short term? What are the expected longer term impacts?

Maximum of **500** words allowed. Currently Entered: **0** words.

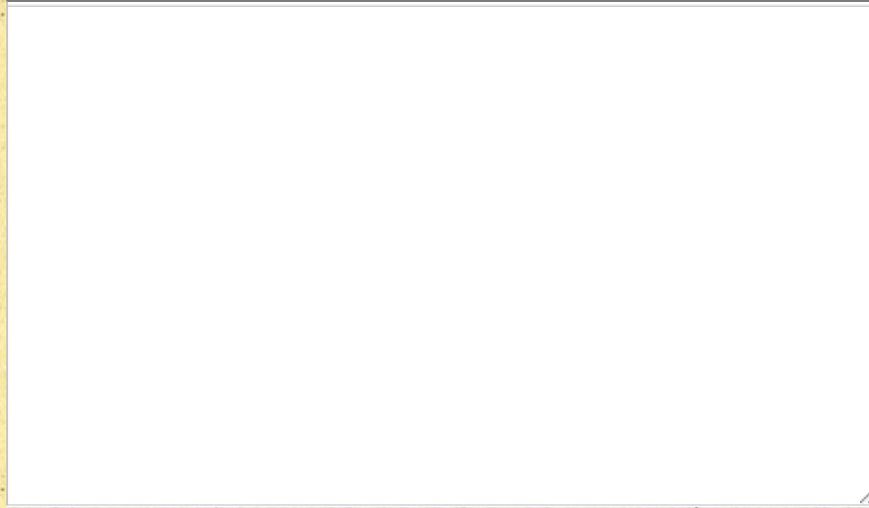
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B. STRATEGIC ALIGNMENT

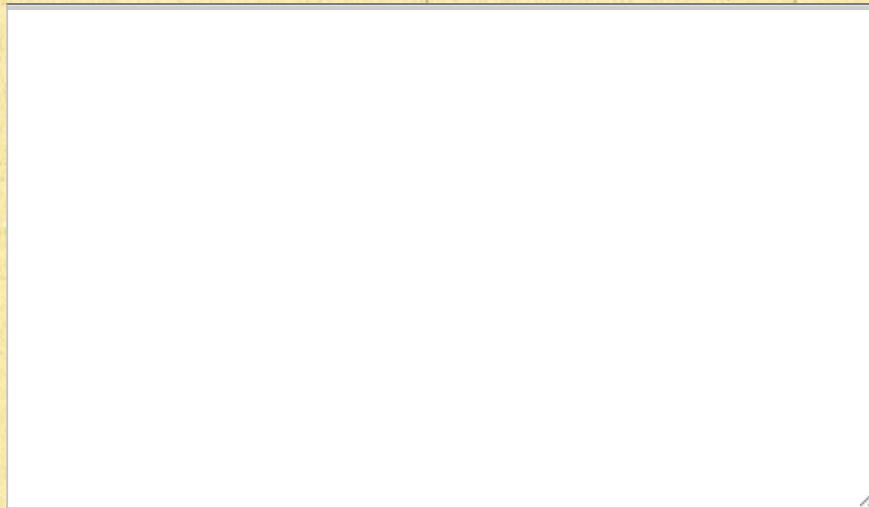
Outline the ways in which the proposed investment will contribute to one or more of the priorities.

B-1. To be a Great College at which to Learn



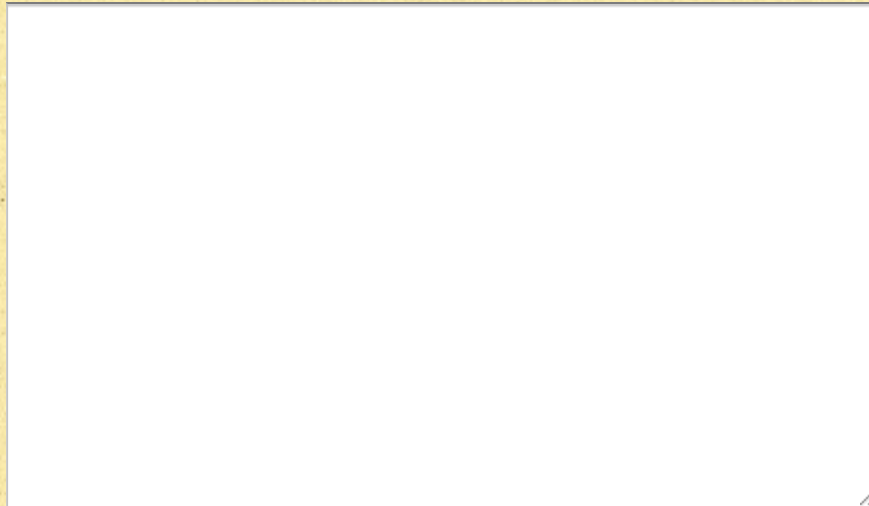
Maximum of **200** words allowed. Currently Entered: **0** words.

B-2. To be a College Engaged with its Community



Maximum of **200** words allowed. Currently Entered: **0** words.

B-3. To be a Sustainable Institution for the 21st Century



Maximum of **200** words allowed. Currently Entered: **0** words.

B-4. To be a Great College at which to Work

Maximum of **200** words allowed. Currently Entered: **0** words.

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C. IMPLEMENTATION PLAN AND BUDGET

C-1. Identify the specific activities to be funded from the Investment Fund, estimated time-line for implementation, and for activities anticipated to be ongoing, plans for continued funding.

Maximum of **500** words allowed. Currently Entered: **0** words.

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C-2. Itemized Spending Plan

List expenses here. Identify other funding sources (matching funds, in-kind services) in the next section.

Expense items include:

* Personnel (temporary and/or student employment)

- * Materials & supplies
- * Travel
- * Contractual Services
- * Student Scholarships
- * Professional Development
- * General equipment
- * Contracts related to Equipment Maintenance

Item 1**Item 1 Amount**

\$
Dollars Cents

Item 2**Item 2 Amount**

\$
Dollars Cents

Item 3**Item 3 Amount**

\$
Dollars Cents

Item 4**Item 4 Amount**

\$
Dollars Cents

Item 5**Item 5 Amount**

\$
Dollars Cents

Add more items?☐ Yes☐ No**Item 6****Item 6 Amount**

\$.
Dollars Cents

Item 7**Item 7 Amount**

\$.
Dollars Cents

Item 8**Item 8 Amount**

\$.
Dollars Cents

Item 9**Item 9 Amount**

\$.
Dollars Cents

Item 10**Item 10 Amount**

\$.
Dollars Cents

TOTAL COSTS, ALL ITEMS *

\$.
Dollars Cents

C-3. Other Funding Sources

Matching Fund

\$.
Dollars Cents

In-Kind Services: Provide FTE and name of personnel who have committed to in-kind services.

Check the box if:

- ☐ The Project Lead has confirmed other resources with the appropriate supervisor.

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D. ASSESSMENT PLAN

D-1. What are the anticipated outcomes and specific measurements for success?

Maximum of **250** words allowed. Currently Entered: **0** words.

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E. ADDITIONAL INFORMATION

E-1. Please provide any additional information to assist in the review of the proposal, including why the initiative cannot be funded from divisional resources.



Maximum of **250** words allowed. Currently Entered: **0** words.

E-2. Supplemental Materials

You can upload up to three files providing any supplemental information that might assist in the review of your proposal. These files can be images or related materials.

Upload up to 3 supplemental files here (not required):

No file chosen

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F. SIGNATURES

Directions for Project Lead:

- (1) After entering your signature, check the box next to 'Save my progress and resume later'. You will be prompted to enter your Brockport email address.
- (2) Next, go to your Brockport email and open the email from MachForm with the subject 'Your submission to Investment Fund for the Future has been saved'.
- (3) Forward this email to your Sponsors to sign and save. Direct each sponsor to check the box next to 'Save my progress...' and enter **your** Brockport email address when saving.
- (4) Once both sponsors have signed, review and then submit the form.

Signature of Project Lead *

Signature Pad

Project Lead Email *

How many sponsors were named at the beginning of this form?

Directions for Sponsor 1:

- (1) After entering your signature, go to the end of this page and check the box next to 'Save my progress and resume later'.
- (2) When prompted for an email address, enter the **Project Lead's** email address (see below the Project Lead's signature).

Signature of Sponsor 1 *

Signature Pad

Sponsor 1 Comments:

Directions for Sponsor 2:

- (1) After entering your signature, go to the end of this page and check the box next to 'Save my progress and resume later'.
- (2) When prompted for an email address, enter the **Project Lead's** email address (see below the Project Lead's signature).

Signature of Sponsor 2

Signature Pad

Sponsor 2 Comments:

Directions for Sponsor 3:

- (1) After entering your signature, go to the end of this page and check the box next to 'Save my progress and resume later'.
- (2) When prompted for an email address, enter the **Project Lead's** email address (see below the Project Lead's signature).

Signature of Sponsor 3

Signature Pad

Sponsor 3 Comments:

Reminder: When prompted for an email address, always enter the Project Lead's email address (found below the Project Lead's signature). Next, click on "Save form and resume later". The Project Lead will receive an email notifying them that this proposal form has been updated.

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Synching...